



# Higher Education Live Performance Infrastructure

## FOR OFFICE USE ONLY

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## TAX CREDIT APPLICATION

This application and all related information submitted to LED shall be presumed to be public records under La. R.S. 44:1 et seq. unless subject to a specific exception established by law. An applicant may submit a cover sheet providing that "DOCUMENTS CONTAIN CONFIDENTIAL PROPRIETARY OR TRADE SECRET INFORMATION" and may mark each individual page as such. However, such request shall be subject to verification and final determination by LED.

**PROJECT NAME**

**PROJECT PHYSICAL ADDRESS (STREET, CITY, PARISH, ZIP CODE)**

**APPLICANT NAME**

**APPLICANT ADDRESS**

**NAME AND POSITION OF AUTHORIZED REPRESENTATIVE**

**APPLICANT PHONE**

**APPLICANT EMAIL**

**ESTIMATED TOTAL COST OF INFRASTRUCTURE PROJECT**

**ESTIMATED LOUISIANA PAYROLL**

**ESTIMATED START AND COMPLETION DATES**

**LOUISIANA SPEND START DATE**

**BRIEF DESCRIPTION OF THE PROJECT**

**ESTIMATED NUMBER OF LOUISIANA JOBS CREATED BY PROJECT DURING OPERATION**

YEAR 1

YEAR 2

YEAR 3

**NUMBER OF INDIVIDUALS CURRENTLY EMPLOYED AT THIS LOCATION (IF NOT APPLICABLE, ENTER "0.")**

**REQUIRED ADDITIONAL INFORMATION** (See next page also)

1. Section 1. Project Description. (See below.)
2. Section 2. Project Costs and Funding. (See below.)
3. Section 3. Other Information. (See next page.)
4. Application Fee: The fee is assessed as 0.2% of 25% of your estimated expenditures in Louisiana with a \$200 minimum fee and \$5,000 maximum fee. Make check or money order payable to Louisiana Economic Development. No cash is accepted. The fee is non-refundable.

☐ I hereby certify that the live infrastructure project identified in this application meets all the requirements of a state-certified infrastructure project as defined by R.S. 47:6034 and applicable rules.

I hereby certify that the information provided in this application is true and correct, and I am aware that my submission of any false information or omission of any pertinent information resulting in the false representation of a material fact may subject me to civil and/or criminal penalties for filing of false public records and/or forfeiture of any infrastructure tax credits approved under this program. I understand that this application and information submitted with it shall not be returnable to the applicant. I also understand that any final certification of investor credits will be subject to the submission and review of an independent cost report and/or audit conducted by a Certified Professional Accountant licensed in the state of Louisiana.

*Signature of Authorized Representative:*

NAME

SIGNATURE

DATE

Submit this completed application form with application fee payment and required additional information along with one additional copy of the application and all supporting documentation to:

Louisiana Entertainment  
P.O. Box 94185, Baton Rouge, LA 70804-9185  
Physical address: 1051 North Third Street, Baton Rouge, LA 70802

For more information contact:

Lacey McRight, Assistant Director of Live Performance and Music: 225.342.5403, lacey.mcright@la.gov  
Philip Mann, Director of Live Performance and Music: 225.342.5403, philip.mann@la.gov

**SECTION 1. DESCRIPTION**

At a minimum, this section should include the following:

- a. A description of the scope and purpose of the proposed infrastructure project
- b. A description of how the project relates to the live performance industry

**SECTION 2. PROJECT COSTS AND FUNDING**

This section should present a detailed description of the sources and uses of funding for the project. At a minimum, the following information should be included in the description:

- a. The sources and uses of funding for the overall project (see Table 1 on next page)
- b. A list of all entities with a financial interest in the project
- c. The anticipated useful life spans of the infrastructure, facilities and equipment included in the project
- d. A preliminary budget

**TABLE 1: TOTAL PROJECT COSTS BY ACTIVITY**

| PROJECT COST CATEGORIES                | AMOUNT AND SOURCE OF FUNDS |             |               |                  |            |
|--|----------------------------|-------------|---------------|------------------|------------|
|  | PRIVATE                    | LOCAL GOVT. | FEDERAL GOVT. | OTHER ASSISTANCE | TOTAL COST |
| Land Acquisition                       |                            |             |               |                  |            |
| Building Acquisition                   |                            |             |               |                  |            |
| Building Construction                  |                            |             |               |                  |            |
| Building Rehab./Renovation             |                            |             |               |                  |            |
| Capital Equipment                      |                            |             |               |                  |            |
| Infrastructure Improvement (specify)   |                            |             |               |                  |            |
| Private Fixed Assets (project related) |                            |             |               |                  |            |
| Other (specify)                        |                            |             |               |                  |            |
| <b>TOTAL PROJECT COSTS</b>             |                            |             |               |                  |            |

**SECTION 3. OTHER INFORMATION**

Include the following documents with application. (Do not staple.)

- a. A statement that the facility is either a proscenium or black box theater with a minimum capacity of 500
- b. A statement that the facility is on the campus of a Louisiana higher ed institution
- c. A statement that the facility will be operated primarily for the benefit of students
- d. Signed commitment letters from all project funding sources listed in Table 1. If funds are other than "existing working capital," the commitment letter must come from the source, e.g., lending institution. It must reference the amount committed to this project per Table 1
- e. Written certification from the applicant that the applicant does not have pending or outstanding claims or liabilities relating to failure or inability to pay promissory notes or other evidence of indebtedness including state or federal taxes or bankruptcy proceeding or any pending federal, state or local proceeding concerning denial or revocation of a necessary license or permit
- f. Engineer's cost estimate for planned infrastructure and any other documentation supporting that estimate. Include also the confirmation that all technical studies (e.g., environmental or engineering studies) and licenses or permits needed to start the project have been obtained as well as the requirement of Section 2.b above
- g. W-9 forms for applicant entity (Request for Taxpayer ID Number and Certification)
- h. If incorporated, a copy of the Disclosure of Ownership form showing stamp of recordation with the Louisiana Secretary of State's Office. For more information, contact the Secretary of State's Office, Corporations Division at P.O. Box 94125, Baton Rouge, LA 70804-9125 or by phone at 225.925.4704
- i. If an out-of-state corporation, a certified copy of the Certificate of Authority to do business in Louisiana which is filed with the Louisiana Secretary of State. For more information, contact the Secretary of State's Office, Corporations Division at P. O. Box 94125, Baton Rouge, LA 70804-9125 or by phone at 225.925.4704
- j. Names, addresses, phone and fax numbers of your district legislators

Authorized Representative Initials: \_\_\_\_\_